



DEPARTMENT OF THE NAVY

NAVAL AIR STATION  
JACKSONVILLE, FLORIDA 32212-5000

IN REPLY REFER TO  
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8 Apr 1996

Mr. William Kollar  
ABB Environmental Services, Inc.  
Berkeley Building  
2590 Executive Center Circle East  
Tallahassee, FL 32301

NAS Jacksonville Administrative Record  
Document Index Number

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**13.03.00.0016**

Dear Mr. Kollar:

Enclosed are the minutes from the March 19, 1996 Restoration Advisory Board (RAB) meeting. Our next meeting will be April 16, 1996 at the Timucuan Elementary School, 5429 110th Street, Jacksonville, from 7:00 to 9:00 p.m.

Besides the usual update of continuing actions, the meeting agenda will include an update of the selected alternative for remedial action at Operable Unit One, training by Mr. Mark Reasoner, and a presentation concerning the Navy's Innovative Technology program.

If you cannot attend the meeting, or have comments or questions, please contact me at 772-2717 extension 119 or Bill Dougherty, Naval Air Station Public Affairs Officer at 772-4032.

Sincerely,

D. R. LANCASTER  
GS-12  
Installation Restoration Manager  
By direction of the Commanding Officer

Enclosure

**NAS Jacksonville  
Restoration Advisory Board  
Meeting Minutes  
Tuesday, March 19, 1996**

The regularly scheduled meeting of NAS Jacksonville's Restoration Advisory Board (RAB) was held at 7 p.m. on Tuesday, March 19, 1996 at the Timucuan Elementary School Library. The following RAB members were present:

Henry Anner  
John Barnard  
John Baty  
Martha Berry  
Birdie Burth  
Terry Carr  
Jorge Caspary  
Hal Davis  
Dana Gaskins  
Ron Hoenstine  
Phyllis Hunter  
Diane Lancaster, Navy Co-Chair  
Curtis McLemore  
Mike Planert  
Bill Raspet  
Mark Reasoner  
Mark Turnbull  
Jerry Young  
Lt. Michael Zanolli

**Support Personnel Present:**

Bill Dougherty, NAS Jacksonville Public Affairs Office  
Bill Kollar, ABB Environmental Services, Inc.  
Lissa Miller, ABB Environmental Services, Inc.  
Laura Morey, St. John & Partners Advertising and Public Relations

**RAB Community Members Absent:**

Margo Latham  
Lois Lowe

Diane Lancaster opened the meeting for Community CoChair Margo Latham, who was out sick.

### **I. Review of February 20 Minutes**

The February 20 meeting minutes were reviewed and accepted by the group.

### **II. Polling of RAB Members on OU 1 Alternatives**

Due to recent changes to the recommended alternatives during partnering meetings, the group decided to hold off on polling of RAB members until a more definite listing of alternatives could be created and reviewed.

### **III. RAB Training: CERCLA Community Relations**

Bill Dougherty, Installation Restoration Public Affairs Officer for NAS Jacksonville, gave a RAB Training presentation on CERCLA Community Relations.

Bill noted that as members of a RAB, we are all responsible for community relations. He explained that community relations is communication between government staff and the local public. The overall objectives for a community relations program is to:

- To allow for public comment and input to decisions about response actions.
- To Inform the public of planned and on-going actions.
- To focus and resolve conflict.

The Navy must follow certain guidelines for community relations, outlined specifically for cleanup of hazardous waste sites in CERCLA -- the Comprehensive Environmental Response, Compensation and Liability Act.

Established in 1980 and amended in 1986 by Superfund Amendments and Reauthorization Act, CERCLA was created to regulate the clean up of hazardous waste sites and to regulate the release of hazardous substances into the environment.

The CERCLA Community Relations activities, as outlined in the Superfund Handbook, cover certain activities for each technical phase of the Installation Restoration process.

They include:

### Technical Phase

#### Preliminary Assessment

### Suggested Activities

- Technical staff brief community relations staff on site.
- Community Relations staff brief technical staff on community issues.
- Telephone local officials and concerned community members.

#### Site Inspection

- Telephone local officials and concerned community members.
- Hold small, informal meetings with community members.
- Distribute fact sheet describing site inspection procedures and possible outcomes.
- Prepare mailing list.
- Designate activity contact (Public Affairs Officer)
- Notify public of activity contact (Public Affairs Officer)

#### Before Remedial Investigation (RI)

- Notify public of availability of information repository.
- Technical staff brief community relations staff on scope of RI work plan.
- Hold public meeting to present DERP (Defense Environmental Restoration Program) process & final Remedial Investigation/Feasibility Study (RI/FS) work plan.
- Community relations staff brief technical staff on information during community interviews.

## Technical Phase

## Suggested Activities

### During Remedial Investigation

- Distribute "kickoff" fact sheet
- Maintain telephone contact with key community representatives
- Conduct workshop on DERP (Defense Environmental Restoration Program).
- Notify interested parties of delays or lags in site activity.
- Hold meetings with community to discuss RI findings.

### During Feasibility Study

- Maintain telephone contact with key community representatives
- Solicit public comments on criteria for evaluating and screening Feasibility Study alternatives.

### Completion of Feasibility Study and Proposed Plan

- Distribute fact sheet and/or letters to community.
- Issue news releases.
- Inform those on mailing list that RI/FS and Proposed Plan are available for public review and comment.
- RI/FS work plan.

### Remedial Design

- Evaluate effectiveness of past Community Relations activities.
- Distribute fact sheets explaining Remedial Design.

### Risk Assessment

- Hold small meetings open or open houses to explain remedial technology.
- Conduct site tours
- Prepare exhibit showing pictorial history of site.

## Technical Phase

## Suggested Activities

### Operations and Maintenance (O&M)

- Publish maintenance schedules.
- Prepare fact sheets explaining O&M procedures.
- Hold meetings with interested public to encourage local for site.

## **IV. Introduction of New RAB Members**

Phyllis Hunter, sub-committee member for new RAB member selection, introduced three new RAB members: John Baty, Birdie Burth, and Mark Reasoner. Each new member introduced themselves and why they were interested in participating on the RAB.

## **V. Site Status Update**

Diane Lancaster provided a site status update for the group.

### CHILD STREET AREA (OPERABLE UNIT 1)

Final Remedial Investigation and Feasibility Study (RI/FS) - The NAS Jacksonville Partnering Team is still evaluating alternatives, and plan on selecting one at the April 23 meeting.

*LNAPL (Light Non-Aqueous Phase Liquid) Removal* - Pumping of LNAPL continues; quantity of LNAPL pumped has decreased to less than 55 gallons per quarter.

### WASTEWATER TREATMENT PLANT AREA (OPERABLE UNIT 2)

Preliminary groundwater data has been received and indicates minimal contamination is present. Additional verification sampling has been requested by the Florida Department of Environmental Protection.

*PSC 42 (Wastewater Treatment Plant Effluent Polishing Pond)* - Mobilization of Bechtel for construction of in-situ stabilization is scheduled for the end of March.

### NAVAL AVIATION DEPOT - NADEP (OPERABLE UNIT 3)

An engineering evaluation/cost analysis (EE/CA) will be developed to remove the most heavily contaminated pockets of groundwater. Funding for this is anticipated in 1996.

*PSC 48/Building 106* -- Air Sparging (blowing air into the groundwater), and soil vapor extraction (vacuum of vapors from soil) is awaiting funding, which is anticipated in April 1996.

*Building 780* -- Soil vapor extraction (vacuum of vapors from soil) and groundwater extraction (removing contaminated water from underground) is awaiting funding, which is anticipated in April 1996.

*PSC 18 (Mulberry Cove - Radioactive Waste Disposal Area)* -- Approximately 3,000 cubic yards of soil was removed. The area is fenced, and the Navy's Radiological Affairs Support Office (RASO) has reviewed laboratory results of the excavation. The area may be backfilled, with a barrier separating clean fill from the area still requiring excavation. A wetland permit is required for the final shoreline cleanup. The Army Corps of Engineers permit should take 30 days. The Florida Department of Environmental Protection permit should take 6 months.

It was also discussed that once work proceeds on PSC 42, the activity may be videotaped to the group to review at future RAB meetings.

Diane Lancaster also reviewed the base map for the new RAB members.

#### **VI. April RAB Meeting Confirmation and Agenda**

April 16 was confirmed as the next RAB meeting date.

Agenda items suggested for the meeting include: Site Status Update, OU1 Alternative Proposed Plan (State of the "State"), RAB Training: OSHA requirements (presented by Diane Lancaster and Mark Reasoner), presentation concerning "Navy's Innovative Technology Program" (Diane Lancaster).

The meeting adjourned at 9 p.m.